JOHNSON COUNTY
COMMISSIONERS COURT

Christopher Boedeker County Judge	Rick Bailey Commissioner Precinct 1	Kenny Howell Commissioner Precinct 2	Mike White Commissioner Precinct 3	Larry Woolley Commissioner Precinct 4

THE STATE OF TEXAS §
§ **ORDER 2026-89**
COUNTY OF JOHNSON §

APPROVAL OF THE JOHNSON COUNTY CLERK'S FY 2027 RECORDS ARCHIVE PLAN AND APPROVAL OF THE EXPENDITURE OF FUNDS IN ACCORDANCE WITH SAID PLAN

The Johnson County Commissioners Court met on September 14, 2026 in regular session and held a public hearing to consider the approval of the "Johnson County Clerk's FY 2027 Records Archive Plan and the approval of the expenditure of funds in accordance with said plan."

The Public Hearing was properly published in the Cleburne Times Review on September 5, 2026, on the County website, and on the bulletin board of the Johnson County Commissioners Court at the Johnson County Courthouse on September 4, 2026.

NOW THEREFORE BE IT ORDERED:

The Commissioners Court of Johnson County, Texas does hereby enter this Order approving "Johnson County Clerk's FY 2027 Records Archive Plan and the approval of the expenditure of funds in accordance with said plan."

WITNESS OUR HAND THIS, THE 14TH DAY OF SEPTEMBER 2026.

Christopher Boedeker, Johnson County Judge
Voted: ✓ yes, ___ no, ___ abstained

Rick Bailey, Comm. Pct. 1
Voted: ✓ yes, ___ no, ___ abstained

Kenny Howell, Comm. Pct. 2
Voted: ✓ yes, ___ no, ___ abstained

Mike White, Comm. Pct. 3
Voted: ✓ yes, ___ no, ___ abstained

Larry Woolley, Comm. Pct. 4
Voted: ✓ yes, ___ no, ___ abstained

ATTEST: April Long, County Clerk

COMMISSIONERS COURT JOHNSON COUNTY, TEXAS

CC 9.14.2026

AGENDA ITEM A 5

NOTICE OF PUBLIC HEARING

The Commissioners Court of Johnson County will conduct a Public Hearing to receive public comment and approval of the **Johnson County Clerk's FY 2027 Records Archive Plan**. The Public Hearing will be conducted on Monday, September 14, 2026, at 9:00 A.M., in the Commissioners Court Room, located in the Johnson County Courthouse, at 2 North Main St., Cleburne, Texas 76033.

Published in "*Times Review*" classified section under LEGAL NOTICE" on this date:
September 5, 2026

Posted to the Website and bulletin board on September 4, 2026

APRIL LONG
COUNTY CLERK

FY 2027 RECORDS ARCHIVE PLAN

INTRODUCTION

Many permanent records in the County Clerk's office are paper based. These records are used daily by the Public and are vulnerable to loss and theft. As the custodian of the records, the County Clerk seeks to preserve existing original records by restoring or re-creating old volumes, digitizing older microfilm and paper records, re-indexing old handwritten and typed index books, and converting all older media into electronic format and importing this newly created data into the existing computer system. This will ensure the longevity of the original record and improve customer service by providing easier access to the records.

RESPONSIBILITY

The County Clerk and the employees designated by the County Clerk to assist are responsible for implementing the preservation and restoration of records maintained by the County Clerk's Office. The County Clerk shall make the final decision regarding funding and plan expenditure with the Commissioners Court's approval.

STATUTE

Pursuant to Local Government Code: *Section 118.011(f)(1)*, the County Clerk shall, if adopted by the Commissioners Court, collect a Records Archive Fee of no more than $10.00 from any person.

***Per Order #2013-28, the Johnson County Commissioners Court adopted to increase the Records Archive Fee from $5.00 to $10.00.*

Pursuant to Local Government Code: *Section 118.025*, the fee must be paid at the time a person, excluding a state agency, presents a public document to the County Clerk for recording or filing.

The fee shall be deposited in a separate records archive account in the general fund of the county and any interest accrued remains with the account.

The funds generated from the collection of a fee under *Section 118.025* may be expended only for the preservation and restoration of the County Clerk's Records Archive.

The funds may not be used to purchase, lease, or develop computer software to geographically index public records, excluding indexing public records by lot and block description as provided by *Section 193.009(b)(4)*.

BUDGET & EXPENDITURES

The funds generated from the collection of this fee are expended **only for the preservation and restoration services performed by the County Clerk in connection with maintaining the County Clerk's Records Archive on public documents**. Funds not used in a fiscal year will carry over to the next fiscal year for expenditures as listed in this Annual Records Archive Plan. The County Clerk's Records Archive Funds' current balance, as of July 2026, is approximately $1,594,969.73

PROJECTED REVENUE FOR FY 2027

DOCUMENT TYPE	PROJECTED NO. OF FILINGS **Based on the previous 4-year average*	PROJECTED REVENUE *$10.00 x Number of Projected Filings*
OFFICIAL PUBLIC RECORDS	38,405	$384,050.00

PENDING PRESERVATION PROJECTS

RECORD TYPE	PROJECT DESCRIPTION (Level of Service)	PROJECT START DATE	QUOTED COST *QUOTED COST IS ESTIMATED BILLED ON ACTUALS*
ESTRAY RECORDS	TBD		
MISCELLANEOUS RECORDS **Various record types found by our office and/or brought to our office for preservation.*	TBD		
OPR RECORDS Loose OPR Records	PRV IM Custom ID	FY27	$451,360.00*
VITAL STATISTIC RECORDS Birth Records Vol. 1-12 (Approx. 1928-1958) City Birth/Death Records Index to Birth/Death Vol. 1-2 Index to Birth Vol. 3-4 Index to Death Vol. 3 Index to Corrected Birth Vol. 1 (Approx. 1942-1954) Marriage Records Vol. 31-37 (Approx. 1955-1974) Minor Marriage Records (Approx. 1900s) Notice of Intent to Marry (Approx. 1929-1933) Loose Index Pages	PRV	FY27	$132,475.50

**OPR Records: Loose OPR Records will be paid out of 0216 Records Mgmt. & Preservation.*

COMPLETED PRESERVATION PROJECTS

RECORD TYPE	YEAR COMPLETED
BIRTH RECORDS	
Birth & Death Record Vol. A	2016
Register of Births 1888-1933	2016
Register of Births 1917-1928	2016
Birth & Death Record Vol. A-4 (Approx. 1910-1917)	2020
Birth Record Vol. A-1, A-2, A-5, A-6 (Approx. 1903-1928)	2020
Record of Births Vol. A-3 (Approx. 1909)	2020
Index to Birth	2021
COMMISSIONERS COURT MINUTES	
Index to Comm. Court Minutes Vol 1-3	2016
Comm. Court Minutes Vol. A, B*, C, D, E, E*	2016
Comm. Court Minutes Vol. 1-9	2016
Comm. Court Minute Books Vol. 10-16	2024
Index to Roads of the Comm. Court Vol. 1	2024
Road Minutes Vol. 1-2, 3 Vol. 4-6	2024
COUNTY COURT MINUTES	
General Index to County Court Minutes Vol. 2	2020
County Court Minutes Vol. A, B, 5-8, 10-13, 15	2020
DEATH RECORDS	
Register of Deaths 1885-1917	2016
Death Record Vol. 1-6 and A-3, A-5, A-6 (Approx. 1903-1956)	2019
Death Record Vol. 7 (Approx. 1956-1958)	2020
MARRIAGE RECORDS	
Marriage Record Vol. 1, 3-30	2020
OFFICIAL PUBLIC RECORDS	
Marks and Brands Vol. 1 (Approx. 1854-1943)	2019/2025
Marks and Brands Vol. 2 & 3 (Approx. 1943-1981)	2020/2025
Marks and Brands Vol. 4-7	2025
Index to Military Discharge Vol. 1 (Approx. 1918-1972)	2022
Military Discharge Vol. 1-13 (Approx. 1919-1989)	2022
Register of Discharges Filed for Record Vol. 1 (Approx. 1945-1952)	2022
Mechanic's Lien 1883	2025
Mechanic's Lien Vol. 4-38	2025
Oil & Gas Vol. 1-16	2025
Federal Tax Lien Vol. 1-3	2025
State Tax Lien Vol. 1-2	2025
Bond Register Vol. 2-4, 6 (Approx. 1912-1965)	2025
Deputation Record Vol. 4, 6 (Approx. 1910-1953)	2025

Official Bond Record Vol. 5-6 (Approx. 1927-1956)	2025
Official Bond Record Weigher & Warehouseman Bonds Vol. 1 (Approx. 1915-1947)	2025
Official Records Vol. 3 (Approx. 1894-1912)	2025
Record of Official Bonds Vol. 2 (Approx. 1888-1894)	2025
Index to Abstract of Judgment (Approx. 1935-1971)	2026
Abstract of Judgment Vol. A, 2-11 (Approx. 1880-1960)	2026
Attachment Lien Vol. 1-2 (Approx. 1889-1949)	2026
Bill of Sale Vol. 5-7 (Approx. 1880-1972)	2026
Labor & Materialmen's Lien (Approx. 1916-1958)	2026
Lis Penden Vol. 1-3 (Approx. 1907-1976)	2026
Index to Mech. Lien Vol. 1 (Approx. 1975-1983)	2026
Lien Records Vol. 1-3 (Approx. 1890-1904)	2026
Sulphur Company Meeting Notes	2026
Record of Meeting of the Board of Equalization	2026
Alien Ownership of Land	2026
Automobile Registry (Approx. 1913-1917)	2026
Landlord Lien Rent (Approx. 1919-1962)	2026
Public Utilities Vol. 1	2026
Record of Animals Killed on Roadway	2026
Redemption Record (Approx. 1919)	2026
Scalp Book (Approx. 1913-1917)	2026
Military Discharge Vol. 14, 14A, 14B, 15, 15A, 15B, 16, 17, 17A, 17B, 18, 18A, 19-22	2026
File Docket of Instrument for Record Vol. 1, 1A, 2-4, 6-15, 17-30	2026
Surveyor's Record of Field Notes Vol. A, B, G, J, 1914 (Approx. 1857-1914)	2025/2026
PLAT RECORDS	
Plat Index Books Vol. 1-2	2024
Plats (Approx. Date Range 1854-1950)	2024
PROBATE CASE RECORDS	
Probate Minutes Vol. A-G	
Probate Case Records – Case No. 1-2517	2016
Probate Case Records – Case No. 2518-6527	2016
Index to Probate Minutes Vol. 1-10	2021

REAL PROPERTY RECORDS	
Direct Index to Deeds Vol. 1, 3, 4	2019
Direct Index to Deeds. Vol. 2 (Approx. 1883-1890)	2020
Direct Index to Deeds Vol. 5-7 (Approx. 1902-1911)	2020
Direct Index to Deeds Vol. A-Z (Approx. 1910-1914)	2020
Direct Index to Deeds Vol. A-Z (Approx. 1914-1929)	2020
Direct Index to Deeds Vol. A-Z (Approx. 1930-1959)	2021
Reverse Index to Deeds Vol. 1, 1*, 2-4	2019
Reverse Index to Deeds Vol. 5-7 (Approx. 1902-1911)	2020
Reverse Index to Deeds Vol. A-Z (Approx. 1910-1914)	2020
Reverse Index to Deeds Vol. A-Z (Approx. 1914-1929)	2020
Reverse Index to Deeds Vol. A-Z (Approx. 1930-1959)	2021
Deed Record Vol. A, A*, B, C, D, E, F, F*, G, H, I, K, L, M, N, O, P, Q, R, S, T, U, V, W	2019
Deed Record Vol. 23-82 and 84-90	2019
Deed Record Vol. 91-205 (1900-1918)	2020
Deed Record Vol. 206-323 (Approx. 1918-1941)	2021
Deed Record Vol. 324-377 (Approx. 1941-1951)	2022
Deed of Trust Vol. A, B, 3-169	2023
Deed Record Vol. 378 (Approx. 1950-1951)	2026
Cross Index to Mortgage Vol. 1-6 (Approx. 1870-1923)	2026
General Index to Deed of Trust Vol. 7-11 (Approx. 1923-1956)	2026

**TRANSCRIBED*

AGENDA ITEM
A 5

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 8/20/2026

Meeting Date: 9/8/2026

Submitted By: Sarah George

Department: County Clerk

Signature of Elected Official/Department Head: April Long

Court Decision:
This section to be completed by County Judge's Office

Johnson County APPROVED Commissioners Court

9.14.2026

Description:

Public Hearing and Approval of Order #2026- 89

Pursuant to Sec. 118.025 of the Local Government Code, Public Hearing on the County Clerk's FY 2027 Records Archive Plan and Consideration of Order #2026- 89 , "Approval of the Johnson County Clerk's FY 2027 Records Archive Plan and Approval of the Expenditure of Funds in Accordance With Said Plan"

(May attach additional sheets if necessary)

Person to Present: April Long

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☑ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

☑ Action Item ☐ Consent ☐ Workshop ☐ Executive ☐ Other _____

Check All Departments That Have Been Notified:

☐ County Attorney ☐ IT ☑ Purchasing ☑ Auditor

☐ Personnel ☐ Public Works ☐ Facilities Management

Other Department/Official (list) _____

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

VG-92-2026-28470

Johnson County
April Long
Johnson County Clerk

Instrument Number: 2026 - 28470

Real Property Recordings

Recorded On: September 14, 2026 03:34 PM

Number of Pages: 7

" Examined and Charged as Follows: "

Total Recording: $0.00

********** THIS PAGE IS PART OF THE INSTRUMENT **********
Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number:	2026 - 28470
Receipt Number:	20260914000156
Recorded Date/Time:	September 14, 2026 03:34 PM
User:	Martika S
Station:	CCL45

Record and Return To:

JUDGE BOEDEKER
RETURN TO Paula

COUNTY COURT JOHNSON COUNTY, TEXAS

STATE OF TEXAS
Johnson County
I hereby certify that this Instrument was filed in the File Number sequence on the date/time printed hereon, and was duly recorded in the Official Records of Johnson County, Texas

April Long
Johnson County Clerk
Johnson County, TX

April Long